

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL AUDITORIUM
MAY 8, 2008**

AGENDA

I. OPENING OF THE MEETING BY THE PRESIDENT

II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session/Regular Meeting – April 10, 2008
2. Reorganization Meeting – April 24, 2008

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

IV. REPORT OF THE SUPERINTENDENT

PRESENTATION - Kristin Flynn

A. SUPERINTENDENT'S UPDATE

B. EDUCATION COMMITTEE
(Mr. Dama, Dr. Allen Kirk, Mrs. Zybrick)

Agenda Item #1 was added to the Agenda.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the Kinnelon High School overnight **AP Envirothon Competition Trip**, scheduled for May 9-10, 2008.

C. PERSONNEL COMMITTEE
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #30 represent the Personnel Committee's recommendations. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Virginia Roberts**, for the purpose of retirement, effective June 30, 2008.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Joan Behonick**, for the purpose of retirement, effective June 30, 2008.

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3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Carrie Danziger**, effective June 30, 2008.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Jennifer Iwaszczuk**, effective June 30, 2008.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Nayda Spagnola**, effective June 30, 2008.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request of **Caryn Romano**, for an extended child rearing leave of absence without pay for the 2008-2009 school year.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a transfer for **Ray Sikora**, Special Education Teacher at Pearl R. Miller School to Kinnelon High School, effective September 1, 2008 through June 30, 2009.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jaime L. Gabriele** to the position of Learning Disabilities Teacher, M.A. +15 Degree, Step 4, at a salary of \$54,890, plus a CST stipend of \$4,539, for a total salary of \$59,429, effective September 1, 2008 through June 30, 2009. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education. Salary will be adjusted after contract negotiations are completed.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Certified Non-Tenured Teaching Staff** for the 2008-2009 school year as listed on Attachment A. Salaries will be adjusted after contract negotiations are completed.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Eligible for Tenure Teaching Staff** for the 2008-2009 school year as listed on Attachment B. Salaries will be adjusted after contract negotiations are completed.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Certified Tenured Teaching Staff** for the 2008-2009 school year as listed on Attachment C. Salaries will be adjusted after contract negotiations are completed.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Non Tenure Guided Study Teaching Staff** for the 2008-2009 school year as listed on Attachment D. Salaries will be adjusted after contract negotiations are completed.

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Non-Union Staff** for the 2008-2009 school year as per attachment E. Salaries will be adjusted after contract negotiations are completed.

14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Secretarial Staff Eligible for Tenure** for the 2008-2009 school year. Salary will be adjusted after contract negotiations are completed.

Paula Kelly	SB Secretary	ESI	Step 3	\$39,215
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15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Non-Tenured Secretarial Staff** for the 2008-2009 school year. Salaries will be adjusted after contract negotiations are completed.

Andrea Hall	CST Secretary	ESI	Step 4	\$40,115
Virginia Trapani	CST Secretary	ESII	Step 4	\$43,100

16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Tenured Secretarial Staff** for the 2008-2009 school year as listed on Attachment F. Salaries will be adjusted after contract negotiations are completed.

17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Custodial/Maintenance Staff** for the 2008-2009 school year as listed on Attachment G. Salaries will be adjusted after contract negotiations are completed.

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2008-2009 **Custodial/Maintenance Calendar** as per Attachment H.

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Kevin White** to the position of Pearl R. Miller Middle School Assistant Track Coach, at a stipend of \$3,629, Step 2 of the Coaching Guide for the 2007-2008 school year.

20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Wes Waite** to the position of Head Boys Golf Coach, at a stipend of \$6,289, Step 3 of the Coaching Guide for the 2007-2008 school year.

21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **William Brisley**, for choreographing the Kinnelon High School Musical at a cost of \$1,000 for the 2007-2008 school year.

22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kristen Civil** to the position of KED Substitute Nurse, at a rate of \$21 /hr for the 2007-2008 school year.
23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for facilitating during a **Critical Friends Workshop** at \$45.39/hour not to exceed 3 hours each for the 2007-2008 school year as listed.

Laura Gennat	Katie Kelly	Sue Fasciano	Lori Hrbek
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24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a pro-rated 4th quarter, 6th Period Stipend for **Katherine Fontan** of \$388.92 for the 2007-2008 school year.
25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Laura Falco** to the position of 8th Grade Washington Trip Chaperone at a stipend of \$916 for the 2007-2008 school year.
26. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **2008 Sports Academy workers** as listed on Attachment I.
27. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Frank Ciaburri** to the position of Summer 2008 Wrestling League Advisor not to exceed \$1,400.
28. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of **Sean Rivers** to the position of Summer 2008 Basketball League Advisor not to exceed \$1,400.
29. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for **Gesell scoring** at a rate of \$45.39/hour for the 2007-2008 school year not to exceed the hours as listed:

Carla Christina	6 hours	Julie Spirko	6 hours
Cathleen McKenna	4 hour	Louise Smith	7 hours
Stacey Poulas	6 hours	Sarah Tinney	6 hours
Deborah Reinhardt	6 hours		

30. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Substitute Teachers** for the 2007-2008 school year as listed below. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Lisa Bachman

Teaching Certificate

Agenda Items #31 through #35 were added to the Agenda. They will be voted upon separately

31. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of **Eligible for Tenure District Administrators** for the 2008-2009 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Base Salary</u>	<u>Doctorate/Longevity</u>		<u>Total Salary</u>
Meredith Charles	Supervisor of Guidance	\$108,152			\$108,152
Martha Croley	Superv/Secondary Educ.	\$ 102,764		\$2,000	\$104,764
William Kane	Superv/Elem. Educ	\$ 98,320			\$ 98,320
Wayne Merckling	Principal – HS	\$138,740	\$2,000	\$3,000	\$143,740

32. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of **Non-Tenure District Administrators** for the 2008-2009 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Base Salary</u>	<u>Doctorate/Longevity</u>		<u>Total Salary</u>
Louis Caruso	Vice Principal – PRM	\$ 96,681			\$ 96,681
Nancy Elmezzi	Principal – PRM	\$130,650			\$130,650
Noreen LaFergola	Superv/Sec. Educ.	\$ 94,068			\$ 94,068
Richard Maizell	Director of Sp. Serv.	\$131,093		\$2,000	\$133,093
Henry Pawlak	Superv/ Sec. Educ.	\$102,690			\$102,690
Matt Scanlon	Vice Principal – HS	\$114,707			\$114,707

33. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the **Tenure District Administrators** for the 2008-2009 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Base Salary</u>	<u>Doctorate/Longevity</u>		<u>Total Salary</u>
Patricia Hart	Principal – Kiel	\$137,543		\$5,000	\$142,543
Jodi Mulholland	Principal – Stonybrook	\$127,815			\$127,815
Scott Rosenberg	VP/Athletic Dir. – HS	\$114,543			\$114,543

34. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with an increase of hours for **Denise Moskal** from 20 hours per week to 24 hours per week at her contracted rate of pay effective May 5, 2008 through June 30, 2008.

35. The Kinnelon Board of Education, upon; the recommendation of the Superintendent approves the **2008 PEEC Parent Chaperones** as listed on Attachment J.

D. NEGOTIATIONS COMMITTEE
(Mrs. Zybrick, Mr. Hickey, Mr. Dama)

No Action

E. POLICY COMMITTEE
(Ms. Moeser, Mrs. New, Dr. Kirk)

No Action

F. FINANCE COMMITTEE
(Mr. Hickey, Ms. Moeser, Mr. Beeferman)

Agenda Items #1 through #11 represent the Finance Committee's recommendations. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of February, 2008.
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of April 2008.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of April 2008.
4. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of April 30, 2008, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
5. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).
6. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List – File Reference 07/08 – 10A.

Electronic Funds Transfers *#99020 thru #99025	\$2,000,947.50
Total Disbursement for April 30, 2008	\$2,000,947.50

*EFT #99019 appears on Bill List #07/08 – 11

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- b. Be it resolved, that the Kinnelon Board of Education approves the Bill List - File Reference 07/08 – 11.

Computer Checks*#12849 through #13021	\$434,154.29
Disbursements by *EFT #99019	\$ 10,000.00
Hand Checks #13288 through #13293	\$595,828.93
 Total Disbursements for May 8, 2008	 \$1,039,983.22
 * Check #12848 replaces check #12711 (does not affect total)	
 Void Check #12581	 (\$ 550.00)
 Total Disbursements	 \$1,039,433.22

7. Be it resolved, that the Kinnelon Board of Education, approve disposal of the following **obsolete equipment**:

Xerox Fax Machine Fax Center F12 Asset Tag #02455

8. Be it resolved, that the Kinnelon Board of Education approve a Joint Transportation Agreement with the **Sussex County Regional Cooperative** for the 2008-2009 school year.
9. Be it resolved, that the Kinnelon Board of Education approve an **Interlocal Services Agreement** with the West Milford Township Board of Education for the 2008-2009 school year to provide all mechanical and maintenance services for Kinnelon Transportation vehicles.
10. Be it resolved, that the Kinnelon Board of Education approve a Joint Transportation Agreement with the **Educational Services Commission of Morris County** for the 2008-2009 school year.
11. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440 “Support Staff Job Expenses”, approves **reimbursement** to the following staff members for out-of-district workshops/conferences, travel and related expenses not to exceed the following amounts:

Colleen Bruscano	ABA and Teaching Verbal Behavior in Classroom	\$ 31
Nancy Hatke	School Nurse Preparedness Conference	\$109
Lorraine LaTempa	School Nurse Preparedness Conference	\$109
Carolyn Medler	Differentiating Instruction Workshop	\$ 87
John Rathgeb	American Classical League Annual Institute	\$165
Timothy Reilly	Differentiating Instruction Workshop	\$87
Maggie Shaver-Dock	DSACS-Year End Professional Development	\$ 44
Mary Jane Smith	Updates in Pediatrics	\$ 50

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James Soules	REBEL Summit	\$ 97
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Priscilla Adams	NJASECD Regional Conference	\$ 91
Emily Drew	Managing Oppositional and Aggressive Behaviors in Children	\$ 40
Christine Ruela	Managing Oppositional and Aggressive Behaviors in Children	\$ 40

G. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

Agenda Item #1 represents the Facilities Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education approve the following change order:

a. Tormee Construction Change Order #GC-8 +\$4,012

Description: Provide and install additional footing drains.

V. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

VIII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT