

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL
JANUARY 28, 2010**

AGENDA

I. OPENING OF THE MEETING BY THE PRESIDENT

II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session – December 10, 2009
2. Regular Meeting – December 17, 2009

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

IV. SUPERINTENDENT’S UPDATE

V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Mrs. New, Dr. Kirk, Ms. Moeser)

Agenda Item #1 was added to the agenda.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **new courses** for the 2010-1011 school year at Kinnelon High School.

Advanced Placement Music Theory
Expansion of Advanced Placement Studio Art 2-D

B. NEGOTIATIONS COMMITTEE
(Mr. Hickey, Mr. Dama, Mrs. Zybrick)

No Action

C. PERSONNEL COMMITTEE
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #9 represent the Personnel Committee’s recommendations which were discussed during the Board’s Work Session on January 14, 2010. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request of **Michele Kiely** for a Disability Leave of Absence (not to exceed

40 accumulated sick days) a Family Leave and a Child Rearing Leave of Absence for the period on or about March 1, 2010 through June 30, 2010.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the extended work week for **Dawn O'Connell**, not to exceed 3 hours per week at her contracted rate of pay for the 2009-2010 school year.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the 6th period stipend for **Vincent Shivas** for the 3rd and 4th quarter of the 2009-2010 school year.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for additional **guidance work** at their contracted rate of pay not to exceed 9 hours for the 2009-2010 school year:

Heidi Godau

Patrick Derrot

Monica Gormley

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Thomas Bowers** to the position of Assistant Boys' Lacrosse Coach, Step 1, at a stipend of \$5,816, of the Coaches Guide for the 2009-2010 school year.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following as **student teachers** at Stonybrook School for the 2009-2010 school year:

Diane Totonda

Elementary

Stonybrook School

Nikki Santoro

Elementary

Stonybrook School

Shea McCammon

Elementary

Special Education

Jessica Hill

Elementary

30 hr. Observation

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of **Lauren Mills** from the position of Technical Stage Director for the 2009-2010 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for the following **Teacher Assistants** effective January 4, 2009 through on or about March 12, 2010:

Geralyn DeLillo

3.66 hours/day

Vielka Perez

0.17 hours/day

Kim Tinker

0.34 hours/day

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

| | |
|-----------------------|------------------------|
| Norberto Gonzalez | Substitute Custodian |
| Dana Beugless – Spies | Substitute Certificate |
| Daniel Clark | Substitute Certificate |
| Denise Dunchus | Substitute Certificate |
| John McDonald | Substitute Certificate |

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| Erik Lih | Teaching Certificate |
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Agenda Items #10 through #19 were added to the agenda. They will be voted upon as a group.

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Michael Petrucelli** to the position of Mathematics Teacher at Kinnelon High School, B.A. Degree, Step 7, at a salary of \$50,370 (pro-rated) effective on or about March 18, 2010 though June 30, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Erik Lih** to the position of Replacement Social Studies Teacher at Pearl R. Miller School, B.A. Degree, Step 1 at a salary of \$46,870 (pro-rated) effective on or about February 1, 2010 though on or about May 28, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the **Spring Coaches** for the 2009-2010 school year as listed on Attachment A.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **John McDonald** to the position of Kinnelon High School Varsity Baseball Coach, Step 3 of the Coaches Guide at a stipend of \$8,028, for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Skyler Conte** to the position of Kinnelon High School Assistant Baseball Coach, Step 1 of the Coaches Guide at a stipend of \$5,816, for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Eric Prol** to the position of Kinnelon High School Assistant Girls Track Coach, Step 1 of the Coaches Guide at a stipend of \$4,355, for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Emily Krueger** to the position of Co-Curricular Spring Musical Choreographer, at a stipend of \$1,000 for the 2009-2010 school year.

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17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for work at the **Spring Musical** not to exceed \$450 each for the 2009 – 2010 school year.

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|------------------|------------------|-------------------|------------|
| Brian Scanlon | Ryan Stroud | Brian Silvoy | Ben Katzen |
| Darrel Hendricks | Andrew Scarpelli | Annelie Fahlstedt | |

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for **Kindergarten Registration** at their contracted rate of pay for the 2009-2010 school year.

| | | | |
|--------------|-----------|----------------|-----------|
| Nancy Hatke | 3.5 hours | Judy Rothstein | 3.5 hours |
| Sue Latevola | 3.5 hours | Bernie DeMaio | 2.0 hours |

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Home Instructors** for the 2009-2010 school year.

| | | |
|---------------|--------------|--------------|
| Chris Minett | Robin Powers | Leslie Wayne |
| Tracy Weniger | | |

- D. **POLICY COMMITTEE**
(Mr. Dama, Mr. Beeferman, Mrs. Zybrick)

No Action.

- E. **FINANCE COMMITTEE**
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #9 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on January 14, 2010. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of December 2009.
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of December 2009.
3. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of December 31, 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
4. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

5. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 6A

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|---|----------------|
| Disbursements paid by EFT #99182 through #99184 | \$1,056,095.81 |
| Total Disbursements for December 22, 2009 | \$1,056,095.81 |

- b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 7.

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|--|--------------------|
| Computer Checks #18852 through #19177 | \$1,196,204.42 |
| Disbursements by EFT #99185 through #99189 | \$1,132,431.77 |
| Hand Check #18847 through #18851 | \$ 281,855.02 |
| Total Disbursements for January 28, 2010 | \$2,610,491.21 |

6. Be it resolved, that the Kinnelon Board of Education approve the **Program Improvement Plan(PIP)** for School Meals Initiative (SMI)Review.

7. Be it resolved, that the Kinnelon Board of Education approval of the following **obsolete equipment**:

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| Proxima Projector | Asset Tag #01043 |
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8. Be it resolved, that the Kinnelon Board of Education approve a **parental transportation contract** to transport a special education student to Pearl R. Miller School at a cost of \$20 per day for the period January 4, 2010 through June 18, 2010 or the last day of the Pearl R. Miller school year.

9. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440 “Support Staff Job Expenses”, approves **reimbursement** to the following staff members for out-of-district workshops/conferences, travel and related expenses not to exceed the following amounts:

| | | |
|------------------|--|---------|
| Martha Croley | Where are We Going in Math Education? | \$ 168 |
| | AMTNJ One Day Conference | |
| Patricia Fairman | Classroom Management & Effective Teaching | \$ 173 |
| Stephanie Finke | NJSIAA/T3 Lacrosse Coaches’ Clinic | \$ 112 |
| Walker Jackson | Montclair State Humanities Day | \$ 93 |
| Scott Rosenberg | NJ Athletic Directors Conference | \$ 613 |
| * * * * * | | |
| Keith Dama | NJSBA Webinar-Advanced Training: Legal Update | \$ 50 |
| Jim Lawler | T-3 Girls Lacrosse Coaches Clinic | \$ 112 |
| Charles Linnell | NJMEA State Conference | \$ 160 |
| Patricia Moeser | NJSBA Webinar-Governance II: School Finance | \$ 50 |
| Jodi Mulholland | NAESP 89 th Annual Conference | \$1,341 |
| Deborah New | NJSBA Webinar-Governance II: School Finance | \$ 50 |
| Maureen Nussman | American Heart Association-Instructor Evaluation | \$ 10 |

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| Tom Ontkos | NJSCA/NJSCO Strength & Conditioning Coaches Clinic | \$ 120 |
| Donna Trisuzzi | Strategies and Techniques for Engaging the Most Difficult Students | \$ 192 |
| Margaret Zybrick | NJSBA Webinar-Advanced Training: Legal Update | \$ 50 |

F. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

No Action.

VI. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - 3. Legislative Representative
 - 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

X. BOARD MEMBER COMMENTS

XI. ADJOURNMENT