

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
Kinnelon High School Auditorium
August 23, 2007**

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, August 23, 2007 at 8:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Allen Kirk, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

PRESENT Allen Kirk, Board President
 William Hickey
 Patricia Moeser
 Margaret Zybrick

ABSENT Richard Beeferman, Vice President
 Keith Dama
 Deborah New

ALSO PRESENT Alice M. Robinson, Business Administrator/Board Secretary
 James J. Opiekun, Superintendent

II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session – July 12, 2007
2. Regular Meeting – July 26, 2007

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. REPORT OF THE SUPERINTENDENT

A. SUPERINTENDENT'S UPDATE

Mr. Opiekun reported on the following:

- Study at Stonybrook School for reoccurring abdominal pain
- School Goals for 2006-2007
- School Goals for 2007-2008

- Staff vacancies
- Community Forum for PRM Principal
- Facilities Report

B. EDUCATION COMMITTEE
(Mr. Dama, Mrs. New, Mrs. Zybrick)

Agenda Items #1 and #2 represent the Education Committee's recommendations, which were discussed during the Board's Work Session on August 9, 2007. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following Special Education Out-of-District Placements for the 2007-2008 school year. Additional costs may include transportation and other services.

Student Number	School Attending	Tuition
00-003	E C L C OF NEW JERSEY	\$36,356
06-012	MONTGOMERY ACADEMY	\$46,650
06-003	WINDSOR SCHOOL	\$51,864
00-004	E C L C OF NEW JERSEY	\$36,356
03-001	SKYLANDS SCHOOL FOR THE EXCEPTIONAL	\$42,412
03-007	FORUM SCHOOL	\$42,382
05-003	HOLMSTEAD SCHOOL	\$38,791
98-002	NEW BEGINNINGS	\$58,907
03-012	MONTGOMERY ACADEMY	\$46,650
03-004	CHANCELLOR ACADEMY II	\$52,260
03-008	CEREBRAL PALSY TREATMENT	\$57,464
03-003	CRAIG SCHOOL	\$32,500
03-006	RIDGEFIELD MEMORIAL H.S.	\$57,498
06-007	P. G. CHAMBERS	\$50,864
05-004	LANDMARK SCHOOL	\$40,500
01-009	NORTH BOULEVARD E.S.	\$52,500
06-013	PARK LAKE SCHOOL	\$53,740
06-010	CHAPEL HILL SCHOOL	\$52,260
94-007	THE CHILDREN'S INSTITUTE	\$48,188
06-011	WAYNE VALLEY HIGH SCHOOL	\$21,540
02-001	ADLAI E. STEVENSON ELEM SCHOOL	\$47,590
00-005	GLENVIEW ACADEMY	\$58,907
99-001	LAKE DRIVE SCHOOL	\$56,510
0001284	LAKE DRIVE SCHOOL	\$56,510
0001313	LAKE DRIVE SCHOOL	\$52,870
0001333	RIDGEFIELD SLOCUM SKEWES SCHOOL	\$52,238
00100077	CEREBRAL PALSY TREATMENT	\$57,464
00100507	BERGEN COUNTY SPECIAL SERVICES	\$45,900

2. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an Extended School Year placement for student #0001316 for one week at **Sunny Day Early** Intervention Program at an estimated cost of \$1000.

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, to review the **QAAR** Goals for the 2007-2008 school year.

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- C. NEGOTIATIONS COMMITTEE
(Mrs. Zybrick, Mr. Dama, Mr. Hickey)

No Action

- D. PERSONNEL COMMITTEE
(Mrs. Zybrick, Mr. Dama, Mrs. New)

Agenda Items #1 through #10 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on August 9, 2007. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Marta Neuenhaus**, Pre-K Disabilities Teacher, effective August 6, 2007.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Wendy Saladino** to the position of Physical Education Teacher at Kinnelon High School, B.A.+30 Degree, Step 5, at a salary of \$51,890, effective September 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Eleni Miliareisis** to the position of School Psychologist Replacement in the Kinnelon School District, MA.+15 Degree, Step 1, at a salary of \$53,390, plus a CST Stipend of \$4,390 for a total salary of \$57,780, effective September 1, 2007 through on or about December 1, 2007. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Sarah Tinney** to the position of Kindergarten Teacher at Glenn Sisco School, M.A. Degree, Step 12 at a salary of \$62,383 (.834 of \$74,800), effective September 1, 2007 through June 30, 2008.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kristin Escue** to the position of Teacher Assistant for 4.5 hours/day at an hourly rate of \$18.40/hour effective September 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Donald Riegler** to the position of Custodian at Stonybrook School at a salary of \$30,500 (Step 3 of the Custodial Guide) effective August 20, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Lead Teachers** for Kinnelon High School at a stipend of \$3,000 for the 2007-2008 school year:

Nino Capra – Physical Education	Hope Kowalski - Science
Michele Gang – Math	Steve Racine – Social Studies
Roseanne Gulla – Special Education	Stephanie Sullivan – Language Arts
Karen Herbst – World Language	

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following to the position of **Bedside Instructors** for the 2007-2008 school year at the contracted rate.

Thomas Larkin

Michele Gang

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment for 6 days at \$266.95/day to **Amanda Snodgrass** for Child Study Team summer evaluation/meetings.

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves a revised payment to the following **Child Study Team** members for summer evaluations/meetings at their contracted rate:

Name	06/07 Daily Rate	07/08 Daily Rate
Janine Gribbin	3.5	6
Susan MacFarlane	4	
Susan Frantz	7	8
Beverly Miller	2 hrs	
Lisa Nafash	1	
Stacey Kleinert	7	

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROBE ITEMS #1 THROUGH #10 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #11 through # 26 were added to the Agenda. They were voted upon as a group.

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Deanna Plumb** from the position of Teacher Assistant effective immediately.

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Susan Spirakis** from the position of Cafeteria Aide effective immediately.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Amy Stickley** to the position of Guided Study Teacher at the Pearl R. Miller School, 19.5/hrs per day at an hourly rate of \$31.75/hr. for the 2007-2008 school year.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Pat Vanarelli**, Teacher Assistant at Kiel School, 6.75/hrs/day, at a salary of \$18.40/hr, effective September 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Dawn Berkman** to the position of Cafeteria/Playground Aide at Stonybrook School at a rate of \$12/hour effective September 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Virginia LaPlaca** to the position of Substitute Aide at Sisco School, at a rate of \$19.15/hour.
17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following staff for the **Before School Program** at Sisco School at a rate of \$30.70/hour for the 2007-2008 school year:

Carla Christiana	Cathleen McKenna
Deborah Reinhardt	Louise Smith
Julie Spirko	

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **2007 Sports Academy workers** as listed:

Rund Abdelfatah	Track	\$225.00
Penelope Koch	Track	\$225.00
Mark Lattanzio	Track	\$225.00
Lauren Malsky	Track	\$225.00
Mike Soroko	Track	\$225.00

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **KED Staff** for the 2007-2008 school year:

Ellen Temple – Teacher	\$30/hour
Erin Tufaro – Aide	\$16/hour

Erin Turaro – Teacher Substitute	\$30/hour
Cynthia Angelica – Nurse	\$21/hour
Meg Hishmeh – Nurse	\$21/hour
Lorraine LaTempa – Substitute Nurse	\$21/hour

20. The Kinnelon Board of Education upon the recommendation of the Superintendent approves the revised the date of hire for **Maggie Shaver Dock** to on or about October 9, 2007.
21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a salary revision for **Michele Gang** to M.A. +45, Step 12, \$83,000 for the 2007-2008 school year.
22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, revises the appointment of **Helena Kafafian** from 4.5 hours/day to 6.75 hours/day effective September 1, 2007 through June 30, 2008.
23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **James Polles** as a volunteer coach for the 2007-2008 school year.
24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **6th Period Stipend** positions, \$1,000/quarter at Kinnelon High School for the 2007-2008 school year as listed on Attachment A.
25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of staff for Kinnelon High School **Co-Curricular** positions for the 2007-2008 school year as listed on Attachment B.
26. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Substitute Teachers** for the 2007-2008 school year as listed on Attachment C.

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE ITEMS #11 THROUGH #26 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #27 through #31 were added to the Agenda. They were voted upon as a group.

27. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Susan Browne** to the position of Special Education Teacher at Pearl R. Miller School at a salary of \$79,790, MA Degree, Step 11, effective on or about November 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
28. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Audrey Davie** to the position of Guided Study Language Arts Teacher at Pearl R. Miller School at a rate of \$31.75/hour, 19.5 hours/week

effective September 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

29. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Marta Konopka** to the position of Teacher Assistant at a rate of \$17.60/ hour, 6.75 hours/day effective September 1, 2007 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
30. The Kinnelon Board of Education , upon the recommendation of the Superintendent, approves the transfer of **Darlene Merner**, from Cafeteria Aide at Kiel School, to Cafeteria Aide at Stonybrook School effective for the 2007-2008 school year.
31. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2007-2008 school year:

Krista Ruehle

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE ITEMS #27 THROUGH #31 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #32 was added to the Agenda.

32. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Krista Starace** to the position of .5 Pre-School Disabilities Teacher at Kiel School at a salary of \$23,945, (.5 of BA Degree, Step 5, \$47,890) effective September 1, 2007 through June 30, 2008. This action is pending completion of all required criminal background checks and approval by the New Jersey Department of Education.

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE ITEM #32 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. POLICY COMMITTEE
(Mrs. New, Ms. Moeser)

No Action

F. FINANCE COMMITTEE
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #11 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on August 9, 2007. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of July 2007.
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of July 2007.
3. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of July 31, 2007, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
4. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).
5. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List – File Reference 07-08-1A.

Electronic Fund Transfers #12427 through #12429	\$ 186,461.20
Payroll Disbursement Adjustment	\$ (335.00)
Total Disbursements for July 30, 2007	\$ 186,126.20
 - b. Be it resolved, that the Kinnelon Board of Education approves the Bill List - File Reference 07/08 – 2.

Computer Checks #10636 through #10727	\$ 381,755.35
Electronic Fund Transfers #12430 through #12434	\$ 358,938.70
Hand Check #13248	\$ 252,927.26
 Total Disbursements for August 23, 2007	 \$ 993,621.31
6. Be it resolved, that the Kinnelon Board of Education in accordance with Policy #4440, **“Job Expenses”**, approves reimbursement to the following staff members for out-of-district workshops/conferences not to exceed the following amounts:

Monica Gormley	A Visit to the Five Colleges	\$175
Meredith Charles	HSPA Training	\$ 11
Keith Dama	NJSBA Negotiations – Preparing for Bargaining	\$195
7. Be it resolved, that the Kinnelon Board of Education approve a jointure with the **Butler Board of Education** to transport students to Our Lady of the Magnificat School for the 2007-2008 school year at a cost of \$859 per student.

8. Be it resolved, that the Kinnelon Board of Education approve the following transportation contract renewals with **First Student, Inc.** For the 2007-2008 school year:

Route	Cost
K1995	\$ 97,194.79
K1996	\$260,545.76
K1997	\$204,013.24
K1997A	\$ 12,657.28
K1997B	\$ 19,034.07
K1998	\$ 71,470.32
K1999	\$163,407.54
K2000	\$ 80,462.46
K2001	\$ 24,333.93
K2002	\$ 37,727.60
K2003	\$ 23,984.65
K2004	\$ 17,492.83
OLM	\$ 57,553.00

9. Be it resolved, that the Kinnelon Board of Education approve the renewal of Contract S-50 with **Jordan Transportation** for the 2007-2008 school year at a cost of \$11,243.36.
10. Be it resolved, that the Kinnelon Board of Education approve the renewal of Contract NB-3 with **Jordan Transportation** for the 2007-2008 school year at a cost of \$75,411.
11. Be it resolved, that the Kinnelon Board of Education approve contract, CP-07-08, with **Jordan Transportation** for the 2007-2008 school year at a cost of \$49,680.

MOTION BY MR. HICKEY, SECONDED BY MRS. ZYBRICK TO APPROVE ITEMS # 1 THROUGH #11 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES Mr. Hickey (Abstained on Checks #10719-10721)
 Ms. Moeser
 Mrs. Zybrick
 Dr. Kirk

Agenda Items #12 through #14 were added to the Agenda. They were voted upon as a group.

12. Be it resolved, that the Kinnelon Board of Education accept **FY2007 IDEA** Consolidated Funds in the following amounts:

Basic	\$391,431
Preschool	\$ 17,492

13. Be it resolved, that the Kinnelon Board of Education approve an agreement with Educational Services Commission of Morris County for **Non-Public Services** for the 2007-2008 school year.
14. Be it resolved, that the Kinnelon Board of Education reject the **bids** of August 14, 2007 for a 54 passenger school bus.

MOTION BY MR. HICKEY, SECONDED BY MS. MOESER TO APPROVE ITEMS #12 THROUGH #14 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #15 was added to the Agenda.

15. Be it resolved, that the Kinnelon Board of Education approve submission of the **FY2008 IDEA** Consolidated Grant in the following amounts:

Basic	\$410,560
Preschool	\$ 17,633

MOTION BY MR. HICKEY, SECONDED BY MS. MOESER TO APPROVE ITEM #15 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- G. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

No Action

V. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
 - The Policy Committee continues to work on the Drug Testing Policy.
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Liaison Committee
- J. KAMELOT

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

- The Lacrosse Team requested permission for a trip to Florida over spring break. A motion will be added to the Agenda for September 27th.

VIII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Drug Policy Survey
- Kiel Avenue project
- Contract renewal

IX. BOARD MEMBER COMMENTS

None

X. ADJOURNMENT

MOTION BY MRS. ZYBRICK, SECONDED BY MS. MOESER TO ADJOURN THE MEETING AT 8:35 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary