

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL
MARCH 18, 2010
MINUTES**

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, March 18, 2010 at 8:00 p.m. in the High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 p.m. and read the meeting notice followed by the Salute to the American Flag.

PRESENT	Margaret Zybrick, Board President Allen Kirk, Vice President (arrived at 8:09 p.m.) Richard Beeferman Keith Dama William Hickey Patricia Moeser Deborah New
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ABSENT	None
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ALSO PRESENT	Alice M. Robinson, Business Administrator/Board Secretary James J. Opiekun, Superintendent Karimah Munem, Student Representative
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II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session – February 11, 2010
2. Regular Meeting – February 18, 2010

MOTION BY MRS NEW, SECONDED BY MR. DAMA TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALLVOTE:

YES	Mr. Beeferman Mr. Dama Mr. Hickey (Abstained on February 18, 2010 Minutes) Ms. Moeser (Abstained on February 11, 2010 Minutes) Mrs. New Mrs. Zybrick
NO	None

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. SUPERINTENDENT’S UPDATE

Mr. Opiekun’s report was presented after regular business of the Board was completed.

V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Mrs. New, Dr. Kirk, Ms. Moeser)

Agenda Item #1 represents the Education Committee’s recommendation which was discussed during the Board’s Work Session on March 11, 2010.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the enrollment of one tuition student from **Riverdale Public Schools** to attend our Autism Program beginning on or about March 29, 2010 through June 30, 2010.

MOTION BY MRS. NEW, SECONDED BY MS. MOESER TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE
(Mr. Hickey, Mr. Dama, Mrs. Zybrick)

No Action

C. PERSONNEL COMMITTEE
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #6 represent the Personnel Committee’s recommendations which were discussed during the Board’s Work Session on March 11, 2010. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Ed Bosland** for an additional 6th period at a pro-rated stipend of \$2,200 for the 2009-2010 school year.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an extended work day for **Jessica Garrabrant**, not to exceed a total of 75 hours, at her contracted rate of pay for the 2009-2010 school year.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for attending **MLK In-service** at their contracted rate of pay for the 2009-2010 as listed below:

Shannon Miller	3 hours	Helene Geissel	3.5 hours
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4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approve the appointment of **Allyson Minarik** to the position of volunteer softball coach for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **the revised salary adjustments** for the following staff members for the 2009-2010 school year effective February 1, 2010.

Christopher Bell	B.A. +30 Degree, Step 5,	\$52,870	M.A. +30 Degree, Step 5	\$59,870
Keri Bennett	M.A. Degree, Step 3	\$54,370	M.A. + 15 Degree, Step 3	\$56,370
Carla Christiana	B.A. +15 Degree, Step 5 (.834)	\$42,426	B.A. +30 Degree, Step 5 (.834)	\$44,094
Michelle Cromwell	M.A. Degree, Step 11	\$71,640	M.A. +15 Degree, Step 11	\$73,640
Judith Deak	B.A. +15 Degree, Step 10	\$60,380	M.A. Degree, Step 10	\$65,880
Jenny DiSario	M.A. +15 Degree, Step 8	\$61,370	M.A. +30 Degree, Step 8	\$63,370
Emily Drew	B.A. +30 Degree, Step 5	\$52,870	M.A. Degree, Step 5	\$55,870
Karen Jeczo	M.A. +45 Degree, Step 12	\$86,500	M.A. +60 Degree, Step 12	\$90,700
Lisa Kelly	M.A. +15 Degree, Step 5	\$57,870	M.A. +30 Degree, Step 5	\$59,870
Sarah Reinmund	M.A. Degree, Step 7	\$57,870	M.A. +15 Degree, Step 7	\$59,870
Maggie Shaver -Dock	M.A. +15 Degree, Step 7	\$59,870	M.A. +30 Degree, Step 7	\$61,870
Jane Tadros	B.A. +15 Degree, Step 6	\$51,370	B.A. +30 Degree, Step 6	\$53,370

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Manjusree Sarma	Substitute Certificate
Virginia LaPlaca	Substitute Nurse Certificate

MOTION BY MRS. NEW, SECONDED BY MR. DAMA TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #7 through #14 were added to the Agenda. They were voted upon as a group.

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation for retirement purposes from **Patricia Hart**, Principal, Kiel School, effective July 31, 2010.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid Child Rearing Leave of Absence for **Christine Seminerio** for the period May 3, 2010 through June 30, 2010.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a request of **Amy Rogers** for an extended child rearing leave of absence without pay for the 2010-2011 school year.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Stonybrook **PEEC Chaperones** at a stipend of \$981 each for the 2009-2010 school year as listed:

Scott Arnold
Mary Bowers
Emily Drew
Susan Fasciano
Kerry Lane

Jeff Myhren
Carol Oxley
Sarah Reinmund
Neil Shechtman
Deanna Sova

Nick Stokes
Linda Taylor
Alan Tedesco
Leslie Wayne
Tracy Weniger

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Kimberly Tinker**, Teacher Assistant, Kiel School, effective on or about April 9, 2010.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for the following **Teacher Assistants** effective March 15, 2010 through June 30, 2010:

Geralyn DeLillo	3.66 hours/day
Vielka Perez	0.17 hours/day

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Home Instructors** for the 2009-2010 school year.

Frank Brescher	Erika Sherger
Steven Racine	

14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a payment of \$1,000 to **Robin Powers** for Staff Development on Martin Luther King Day.

MOTION BY MRS. NEW, SECONDED BY MR. DAMA TO APPROVE ITEMS #7 THROUGH #14 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- D. POLICY COMMITTEE
(Mr. Dama, Mr. Beeferman, Mrs. Zybrick)

No Action.

- E. FINANCE COMMITTEE
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #8 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on March 11, 2010. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of February 2010.
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of February 2010.

3. **Secretary’s Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of February 28, 2010, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

4. **Board’s Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary’s monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

5. **Bill List**

a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-
File Reference 09/10 – 9.

Computer Checks #19362 through #19518	\$ 809,186.57
Disbursements by EFT #99201 through #99205	\$1,138,739.47
Hand Checks #19355 through #19361	\$ 2,883.61
Total Disbursements for March 18, 2010	\$1,950,809.65
Void Check #18547	(\$ 4,973.39)
Void Check #19306	(\$ 1,326.00)
Void Hand Check #19356 (does not effect total)	
Total Disbursements	\$1,944,510.26

6. Be it resolved, that the Kinnelon Board of Education approve a Joint Transportation Agreement with the **Sussex County Regional Cooperative** to transport Kinnelon students for the 2010-2011 school year.

7. Be it resolved, that the Kinnelon Board of Education accept the **FY10 NCLB Grant** monies in the following amounts:

Title II Part A	\$43,297
Title IV	\$ 3,335

Title II includes payment of partial salary for 2nd grade teacher, Jennifer Mross. The Grant Portion is \$25,000 of her total salary of \$58,870.

8. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440 “Support Staff Job Expenses”, approves **reimbursement** to the following staff members for out-of-district workshops/conferences, travel and related expenses not to exceed the following amounts:

Nancy Bosch	Winners! With Judy Freeman	\$179
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Carrie Bott	Practical Strategies to Help Physical and Occupational Therapists	\$224
Susan Frantz	Ethics & the Law	\$101
Susan Frantz	Social & Cultural Competence	\$101
Maegann Struble	Practical Strategies to Help Physical and Occupational Therapists	\$224

MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES Mr. Beeferman
 Mr. Dama
 Mr. Hickey (Abstained on Checks #19506 – #19509)
 Dr. Kirk
 Ms. Moeser
 Mrs. New
 Mrs. Zybrick

Agenda Item #9 was added to the Agenda.

9. Be it resolved, that the Kinnelon Board of Education approve application to the United States Department of Education for a **Carol M. White Physical Education Program Grant**.

MOTION BY MR. BEEFERMAN, SECONDED BY DR. KIRK TO APPROVE ITEM #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- F. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

No Action.

VI. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
 - The Board has asked the KEA to consider contract concessions.
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission

- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

Karimah Munem reported on the following:

- Success of “Mr. Kinnelon”
- Teen clothing drive
- Prom Dress Drive
- MSG Varsity
- Interface Club volleyball game

SUPERINTENDENT’S UPDATE

Mr. Opiekun gave a Power Point presentation on the proposed 2010-2011 school district budget.

Public comments were made regarding:

- Salaries
- Health Benefits
- Privatization
- Curriculum
- Jr. Kindergarten
- Kindergarten cuts
- Elementary cuts
- Buildings and Grounds
- Administration
- Pay to play
- Special Services
- Sisco building
- KED
- Guidance
- Clerical
- High School levels
- Volunteers
- Guided Study
- Cafeteria
- Transportation
- PRM Sports
- High School academics
- Gifted and Talented
- Election defeat
- Shared services
- Parking

MOTION BY MR. BEEFERMAN, SECONDED BY DR. KIRK TO ADJOURN INTO CONFIDENTIAL SESSION AT 10:58 P.M. TO DISCUSS:

1. Legal
 - Legal status of staff matter
2. Negotiations
 - KEA
 - KAA

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

MOTION BY DR. KIRK, SECONDED BY MR. DAMA TO EXTEND THE MEETING PAST 11:00 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE BOARD RECONVENED IN PUBLIC SESSION AT 11:40 P.M.

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

None

IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

None

X. BOARD MEMBER COMMENTS

None

XI. ADJOURNMENT

MOTION BY MR. DAMA, SECONDED BY DR. KIRK TO ADJOURN THE MEETING AT 11:40 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR,

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary