

**KINNELON BOARD OF EDUCATION  
REGULAR MEETING  
HIGH SCHOOL  
FEBRUARY 18, 2010**

**MINUTES**

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, February 18, 2010 at 8:00 p.m. in the High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 p.m. and read the meeting notice followed by the Salute to the American Flag.

PRESENT                      Margaret Zybrick, Board President  
                                     Allen Kirk, Vice President  
                                     Keith Dama  
                                     Patricia Moeser  
                                     Deborah New

ABSENT                        Richard Beeferman  
                                     William Hickey

ALSO PRESENT              Alice M. Robinson, Business Administrator/Board Secretary  
                                     James J. Opiekun, Superintendent  
                                     Karimah Munem, Student Representative

**II. ROUTINE MATTERS**

A. Approval of Minutes

1. Work Session – January 14, 2010
2. Regular Meeting – January 28, 2010

MOTION BY DR. KIRK, SECONDED BY MS. MOESER TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES                              Mr. Dama  
                                     Dr. Kirk (Abstained on January 14<sup>th</sup> Minutes)  
                                     Ms. Moeser  
                                     Mrs. New  
                                     Mrs. Zybrick

**III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

None

#### IV. SUPERINTENDENT'S UPDATE

Mr. Opiekun reported on the following:

- Snow Day
- TextCaster - Test next week
- School Activities
- Extra Help - Streamline process

#### V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

##### A. EDUCATION COMMITTEE (Mrs. New, Dr. Kirk, Ms. Moeser)

Agenda Items #1 and #2 represent the Education Committee's recommendations which were discussed during the Board's Work Session on February 11, 2010. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **Kinnelon High School Swim Team** overnight trip to Gloucester County Institute of Technology, Sewell, NJ on March 6, 2010.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a contract between the Kinnelon Board of Education and **MSG Varsity Network** through June 30, 2011.

MOTION BY MRS. NEW, SECONDED BY DR. KIRK TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the submission of an elementary and secondary **school counseling program grant** for the 2009-2010 school year.

MOTION BY MRS. NEW, SECONDED BY MS. MOESER TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

##### B. NEGOTIATIONS COMMITTEE (Mr. Hickey, Mr. Dama, Mrs. Zybrick)

No Action

C. PERSONNEL COMMITTEE  
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #4 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on February 11, 2010. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Jenny DiSario** for SMART Response Training at Pearl R. Miller School, not to exceed 10 hours at her contracted rate of pay for the 2009-2010 school year.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **student teacher** for the 2009-2010 school year:

Katie Marsh	Elementary	Kiel School
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3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Home Instructors** for the 2009-2010 school year.

Mary Jane Smith	Ann Shapley
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4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Nicole Flynn	Teaching Certificate
Janice DePrima	Teaching Certificate
Karen Crampton	Substitute Certificate
Rachel Shadwell	Substitute Certificate
Kristina Todorovic	Substitute Certificate

MOTION BY DR. KIRK, SECONDED BY MRS. NEW TO APPROVE ITEMS #1 THROUGH #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #5 was added to the Agenda.

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for **SAT tutoring** not to exceed 10 hours at their contracted rate of pay for the 2009-2010 school year.

Thomas Greco	Lori Robbins
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MOTION BY DR. KIRK, SECONDED BY MRS. NEW TO APPROVE ITEM #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE  
(Mr. Dama, Mr. Beeferman, Mrs. Zybrick)

No Action.

E. FINANCE COMMITTEE  
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #8 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on February 11, 2010. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of January 2010.

2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of January 2010.

3. **Secretary's Certification of Budgetary Line Items**  
Pursuant to N.J.A.C. 6A:23-2.11 ( C ) 3, I certify that as of January 31, 2010, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

4. **Board's Certification of Budgetary Line Items**  
Pursuant to N.J.A.C. 6A:23-2.11 ( C ) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

5. **Bill List**  
a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 7A

Disbursements paid by EFT #99190 through #99192	\$1,052,494.87
Void Check #18936	(\$ 131.50)
Void Check #18937	(\$ 16,602.28)
Disbursement Adjustment	\$ 131.50
Total Disbursements for January 29, 2010	\$1,052,494.87

b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 8.

Computer Checks #19179 through #19354	\$ 866,101.37
Disbursements by EFT #99193* and #99200	\$ 784,191.79
Hand Check #19178	\$ 5,361.00
Total Disbursements for February 18, 2010	\$1,655,654.16

\* EFT #99194 through #99199 on Bills List 8A

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- c. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 8A.

Disbursements paid by EFT #99194 through #99199	\$2,320,287.48
Total Disbursements for February 18, 2010	\$2,320,287.48

6. Be it resolved, that the Kinnelon Board of Education approve an extension to the following **First Student** Bus Routes:

SV83	6 miles @\$3.50/mile	\$21/day	Increase of \$1,995	Total \$50,551.21
SV85	3 miles @\$3.50/mile	\$10.50/day	Increase of \$997.50	Total \$17,424.33
K60	3 miles @\$3.50/day	\$10.50/day	Increase of \$997.50	Total \$26,950.42

7. Be it resolved, that the Kinnelon Board of Education approve a resolution authorizing the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of J.J.A.C. 5A:23A-5.3, **Participation in the Special Education Medicaid Initiative Program (SEMI)**, for the 2010-2011 school year.

8. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440 “Support Staff Job Expenses”, approves **reimbursement** to the following staff members for out-of-district workshops/conferences, travel and related expenses not to exceed the following amounts:

Charlene Beveridge	Systems 3000 Review Training	\$ 45
Mary Kay Catalano	Advanced Guided Reading Strategies	\$199
Gina Koonjy	Advanced Guided Reading Strategies	\$199
Tina LaTorre	Systems 3000 Review Training	\$ 45
James Opiekun	Dept. of Education Strategic Planning Workshop	\$147
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Celeste Denman	SUPA Conference	\$ 18
Jenny DiSario	Booklook Workshops Book Preview	\$ 9
Lisa Kelly	NJASK Workshop	\$ 12
Noreen LaFergola	National Conference for Science Education	\$150
Terry Lummer	NJASK Workshop	\$ 12

MOTION BY MS. MOESER, SECONDED BY DR. KIRK TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #9 was added to the Agenda.

9. Be it resolved, that the Kinnelon Board of Education approve a **parental transportation contract** to transport a special education student to YCS Sawtelle School in Montclair at a cost of \$10,099 from February 22, 2010 to June 30, 2010.

MOTION BY MS. MOESER, SECONDED BY DR. KIRK TO APPROVE ITEM #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- F. FACILITIES COMMITTEE  
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

No Action.

## VI. COMMITTEE REPORTS

- A. Personnel  
B. Education  
C. Policy
  - Meeting on March 2, 2010D. Finance/Budget  
E. Facilities  
F. Negotiations  
G. Delegates
  1. New Jersey School Boards Association
  2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services CommissionH. Coordinating Committee  
I. Teacher Liaison Committee  
J. KAMELOT
  - Meeting on February 25, 2010K. Student Representative

Karimah Munum reported on the following:

- Outback – Diversity Fund Raising for Haiti
- Academic Decathlon
- Band field trip – Montclair University
- Musical – Evita
- Sports – Hockey and Wrestling

## VII. UNFINISHED BUSINESS

None

## VIII. NEW BUSINESS

None

## IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Budget

**X. BOARD MEMBER COMMENTS**

Comments were made regarding:

- CAD/Architectural Classes
- Eagle Scout

**XI. ADJOURNMENT**

MOTION BY MS. MOESER, SECONDED BY DR. KIRK TO ADJOURN INTO CONFIDENTIAL SESSION AT 8:35 P.M. TO DISCUSS:

1. Legal
  - Legal status of staff matter
  - Student issue

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

MOTION BY DR. KIRK, SECONDED BY MR. DAMA TO RECONVENE IN PUBLIC SESSION AT 9:00 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY DR. KIRK, SECONDED BY MR. DAMA TO ADJOURN THE MEETING AT 9:01 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson  
Board Secretary