

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL AUDITORIUM
DECEMBER 22, 2011**

AGENDA

I. OPENING OF THE MEETING BY THE PRESIDENT

II. PRESENTATION

- A. Joanne Borin, Representative of New Jersey School Boards Association – Superintendent Search

II. ROUTINE MATTERS

- A. Approval of Minutes
1. Work Session – November 3, 2011
 2. Regular Meeting – November 14, 2011

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

IV. SUPERINTENDENT'S UPDATE

V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

- A. EDUCATION COMMITTEE
(Dr. Pryor, Mrs. DeAlessi, Mrs. Zybrick)

Agenda Item #1 represents the Education Committee's recommendation which was discussed during the Board's Work Session on December 8, 2011.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **class trip** to Cuban Pete's Restaurant for High School students.

Agenda Items #2 and #3 were added to the Agenda. They will be voted upon as a group.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a class trip to the **Newark Museum** for Pearl Miller students.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a class trip to **Vernon Hills Elementary School** for Kiel School students.

B. NEGOTIATIONS COMMITTEE
(Mr. Dama, Mrs. DeAlessi, Mrs. Stylianou)

No Action

C. PERSONNEL COMMITTEE
(Mrs. Zybrick, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #16 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on December 8, 2011. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Alicia Angione**, Teacher Assistant, effective December 2, 2011.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Deirdre Thompson**, Teacher Assistant, effective January 27, 2012.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Julie Puccia** to the position of part time Administrative Assistant at Kinnelon High School at a rate of \$20.95/hour, 2.5 hours per day, effective on or about December 6, 2011 through June 30, 2012. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves to extend a Long Term LDTC Substitute contract for **Margaret Callahan** from December 23, 2011 to January 13, 2012.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Joseph Ponce** to the position of Custodian at a salary of \$32,040, pro-rated, (Step 2 of the Custodial/Maintenance Guide) effective on or about December 1, 2011 through June 30, 2012. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kevin Mandara** to the position of Bus Driver at a rate of \$17 per hour effective on or about January 2, 2012 through June 30 2012. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of **Stacy Kleinert** from the position of alternate I&Rs team member for the 2011-2012 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an increase of hours for **Michael DiBella** to 20 ½ hours/week effective December 7, 2011.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following **Pearl R. Miller Co-Curricular** positions for the 2011-2012 school year as listed on Attachment A.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Cindy Del Tufo** to the position of I&RS team (Alternate), at a rate of \$48.85/session for the 2011-2012 school year.
11. The Kinnelon board of Education, upon the recommendation of the Superintendent, approves payment to **Priscilla Adams** for the following at her contracted rate of pay for the 2011-2012 school year:

Freshman/Parent Orientation, Camelot "Dirt" Program – 6.5 hours
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Robert Patlen** to the position of volunteer Ice Hockey Coach for the 2011-2012 school year.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jenny DiSario-Sassaman** to the position of Computer Coordinator at Kinnelon High School, at a stipend of \$2376.60 (.60 of \$3956) for the period September 1, 2011 through February 9, 2012.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an increase of hours for **Samantha Murasko**, Lunch Aide at Kiel School to 12.5 hours/week at her contracted rate of pay for the 2011-2012 school year.

15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Home Instructor/Agency** for the 2011-2012 school year.

Joan Bracken	Debbie Kniewel	Katherine Nestor
Laura Falco	Matt Goff	Mimi Naso

Colin Feeney	Ana Stack	

16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Substitute Teachers** for the 2011-2012 school year as listed. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Craig Fox	Deirdre Thompson	Deborah Goldsamt
Taylor Prall		

Alexandra Nafash		

Agenda Items #17 through #23 were added to the Agenda. They will be voted upon as a group.

17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Rebecca Thomas**, Physical Therapist, effective February 17, 2012.
18. The Kinneon Board of Education, upon the recommendation of the Superintendent, approves the request of **Janine Gribbin** for an extended child rearing leave of absence without pay through February 6, 2012.
19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request for an unpaid leave of absence for **Dena Dilenno**, Teacher Assistant for the period January 2, 1012 through April 23, 2012.
20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Teresa Lewis** to the position of part time Personal Aide at Stonybrook School, 4.5 hours/day, at a rate of \$17.80/hour plus a pro-rated Substitute Certificate stipend of \$506.25 (.67.5 of \$750), effective December 23, 2011 through June 30, 2012.

21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Lindsay Miller** to the position of full time Personal Aide at Pearl R. Miller School, 6.8 hours/day, at a rate of \$17.80/hour, plus a Teaching Certificate stipend of \$750 effective January 25, 2012 through June 30, 2012.
22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Matt Goff** to the position of Intramural Sports Club Advisor, at a stipend of \$4,537 for the 2011-2012 school year.
23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **James Soules** to the position of Varsity Golf Coach, Step 1 of the Coaches Guide at a stipend of \$6,887 for the 2011-2012 school year.

D. POLICY COMMITTEE
(Mrs. DeAlessi, Dr. Fink, Dr. Pryor)

Agenda Item #1 represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **first reading** of the following Policies:
 - 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
 - 6220 Budget Preparation
 - 6820 Financial Reports
 - 1230 Superintendent's Duties

 - 5519 Dating Violence at School

Agenda Item #2 and #3 were added to the Agenda. They will be voted upon separately.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Statement of Assurance (SOA)** for the QSAC District Performance Review's (DPR's).
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a research proposal for **David Nash**, Third

Grade Teacher at Stonybrook School, in Curriculum and Instruction at Caldwell College for the 2011-2012.

E. FINANCE COMMITTEE
(Dr. Fink, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #12 represent the Finance Committee's recommendations which were discussed during the Work Session on December 8, 2011. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the months of September and October, 2011
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of November 2011.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of November 2011.
4. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, I certify that as of November 30, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.
5. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.
6. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 11/12 – 5A

Disbursements by EFT #99373 through #99379	\$2,225,592.48
Total Disbursements for November 30, 2011	\$2,225,592.48
 - b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 11/12 – 6

Computer Checks #22904 through #23127	\$1,052,325.45
Disbursements by EFT #99380 through #99383	\$1,194,201.33

Hand Check #22903 \$ 5,000.00

Total Disbursements for December 22, 2011 \$2,251,526.78

7. Be it resolved, that the Kinnelon Board of Education approve the disposal of the following **obsolete equipment**:

Hampton-Thrust Away Open Hand Training Machine - Asset Tag #03306.

Kenmore Chest Freezer – Asset Tag #02953

8. Be it resolved, that the Kinnelon Board of Education, accept an **Early Childhood Special Education Outcome Study Grant** in the amount of \$2,135.

9. Be it resolved, that the Kinnelon Board of Education, accept the following **IDEA Consolidated Grant** Funds:

IDEA Basic	\$415,069
IDEA Pre-School	\$ 17,149

The grant includes payment of 100% of the salary, \$14,788, for Annette Curran.

10. Be it resolved, that the Kinnelon Board of Education, allocate funds from the **Education Jobs Funds Grant** as follows:

Christine Albanese, Teacher Assistant	\$16,194
Kathy Doyle, Teacher Assistant	\$15,241
Stephanie Monroe, Teacher Assistant	\$15,241
Karen Frerichs, Teacher Assistant/Nurse	\$23,511

11. Be it resolved, that the Kinnelon Board of Education, accept the **NCLB Title II Grant** funds in the amount of \$39,246 which includes payment of partial salary for 1st grade teacher of Valerie Yago. The grant portion is \$25,000 of her total salary of \$61,150.

12. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Priscilla Adams	Harassment, Intimidation and Bullying In Educational Settings	\$134
Christine Black	Co-Teaching that Works – Effective Strategies for Working Together	\$225
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Shelley Battaglia	What's New in Young Adult Lit.	\$229
Michelle Cromwell	What's new in Young Adult Lit.	\$229
Diane DiGiuseppe	Techspo	\$369
Jay Jannicelli	Techspo	\$453
Jodi Mulholland	Techspo	\$459
James Opeikun	Techspo	\$369
Matthew Scanlon	NJPSA Workshop – Use of iPads	\$825

Agenda Items #13 through #14 were added to the Agenda. They will be voted upon as a group.

13. Be it resolved, that the Kinnelon Board of Education approve an extension to **First Student** Route #42 in the amount of \$3.50 per mile for a total of 5.5 miles.
14. Be it resolved, that the Kinnelon Board of Education approve a deletion to **First Student** Route #57 in the amount of \$3.50 per mile for a total of 5.5 miles.

F. FACILITIES COMMITTEE
(Mrs. Hatch, Mrs. Stylianou, Mrs. Zybrick)

No Action

VI. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee

- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

X. BOARD MEMBER COMMENTS

XI. ADJOURNMENT